

EPBC (EducationPlannerBC)

Online Application

Step-by-Step Guide

1. Student creates an EPBC account with personal details. Verify account from email.
2. Start a new application on EPBC. Select VCC, program, and intake.
3. Upload important documents.
4. Enter agent information (company name, agent email, and agent code)
5. Pay (credit card), submit, receive confirmation email, and wait for VCC's update.



[Apply Online Now](#)



[How to Apply on EPBC](#)



[Apply Online FAQ](#)

COVID-19: UPDATES



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HELP

Search EducationPlannerBC

Site Programs

PLAN

Advice, information & resources to help you plan your educational journey.

Plan Your Education

SEARCH

Know what program you're interested in? Let's find it!

Enter search term or community...

Search

APPLY

Create one account and apply to multiple post - secondary institutions.

Apply Online



Go to "Apply Online" to get started.



Log in

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HELP

Home » Apply

APPLY

APPLY FOR ADMISSION

This is the application portal for admission to one or more BC post-secondary institutions. Not sure how to apply? Check out our step by step tutorial [here](#).

Note: To apply to the following institutions [click here](#).

- BC Institute of Technology
- Royal Roads University



Sign Up for your EducationPlannerBC Account

OR

Login to your EducationPlannerBC Account



Complete your common, applicant **Profile**.

Then,



Select Institution



Complete Application



Review & Submit

Does your student already have an account?

- If yes, log in.
- If not, you can help them sign up for a new account (or they can do it themselves).



ACCOUNT

[Login](#)[Create](#)

CREATE ACCOUNT

An EducationPlannerBC (EPBC) account allows you to apply for admission to BC universities, colleges, and institutes.

Account Creation

EMAIL ADDRESS

⚠ Does not conform to the "email" format.

CONFIRM EMAIL ADDRESS

PASSWORD

- ✔ At least one lower case letter to be included.
- ✔ At least one upper case letter to be included.
- ✔ At least one number to be included.
- ✔ At least one special character to be included.

Password is case-sensitive and must:

- Be at least eight (8) characters in length
- Contain one or more of each of the following: 1) Lower case letter, 2) Upper case letter, 3) Number and 4) Special character

CONFIRM PASSWORD

Create an account with the **student's email address**.

Consent and Collection Notice

Collection, Use, and Disclosure of your Personal Information

The information included in your EducationPlannerBC (EPBC) account and any application to attend a post-secondary institution may be collected by EPBC, the Ministry of Education and Child Care, the Ministry of Advanced Education and Skills Training (AEST), or the Institution identified in your application (the "Public Bodies") under Sections 26(c), 26(e) of the Freedom of Information and Protection of Privacy Act (FOIPPA). The purposes of this collection are limited to:

- (i) collecting or confirming your Personal Education Number;
- (ii) processing your application to a Post-Secondary Institution;
- (iii) policy research and program planning or evaluation by the Public Bodies; and
- (iv) your possible future use of EPBC's Transcript Exchange services.

By accepting the language in this Notice, you acknowledge this collection of your personal information and consent for the Public Bodies to use and disclose your personal information for the above purposes pursuant to FOIPPA s. 32(a), 32(b), 33(2)(c), and 33(2)(d). If you do not agree to this Notice you cannot use most EPBC services.

EPBC Login Information Sharing

You may use your EPBC account to access protected resources in participating Institutions, where applicable. By accepting the language in this Notice, you consent that your EPBC login information will be shared with the participating Institution to support your verified access to the Institution's resources.

The EPBC Transcript Exchange Hub

EPBC also operates a Transcript Exchange Hub. You initiate and authorize transcript releases from whatever body holds those transcripts, to support your application to attend another post-secondary institution, inside or outside of Canada, wherever your desired institution is. When you initiate or authorize a transcript release, your Transcript information is collected, used, and disclosed by EPBC and the participating Institutions under FOIPPA s. 27(1)(a)(i), s. 32(a), s. 32(b), s. 33(2)(c) and s. 33(2)(d).

EPBC and AEST may collect and aggregate data, including metadata, generated as a result of the transcript exchange process for the purpose of policy research and program planning or evaluation under FOIPPA s. 26(e) and 32(a).

If you have any questions regarding the collection, use and disclosure of your personal information as set out in this Notice, contact:

Executive Director
EducationPlannerBC
1250-700 West Pender Street
Vancouver, BC V6C 1G8
info@educationplannerbc.ca

- I have read and understand the Notice above and consent to and authorize EPBC to use and disclose my personal information for the purposes described.

Create Account

Cancel

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SEARCH

[Undergraduate](#)
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APPLY

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HELP

[Questions?](#)
[How to Search](#)
[How to Apply](#)
[Contact Us](#)

Read and agree.
Create Account.

EducationPlannerBC: Confirm Your Account

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S

staging-mailer@educationplannerbc.ca

To: [REDACTED]



Wed 2022-09-21 5:14 PM

CAUTION ⚠ External Sender! Do not click links or open attachments unless you expect this email or verified with the sender that the email is legitimate.

 [EducationPlannerBC Logo](#)

Hello [REDACTED],

Thank you for registering with EducationPlannerBC, a centralized resource funded by the BC's Ministry of Advanced Education, Skills & Training that provides program search, application and transcript services.

Please click this [confirmation link](#) or the button below to complete the account sign up. You must confirm your account to be able to submit an application for admission through EducationPlannerBC.

[Confirm your account](#)

Questions about your account? Visit educationplannerbc.ca/help/questions.

Do not reply to this message.

Thank you,
EducationPlannerBC

[Contact Us](#)

EducationPlannerBC
Suite 1250 - 700 West Pender Street
Vancouver, BC V6C 1G8
Canada

Email #1: Confirm account
- Sent to the student's email
- Just click to confirm.

Some content in this message has been blocked because the sender isn't in your Safe senders list. [I trust content from staging-mailer@educationplannerbc.ca.](#) | [Show blocked content](#)

 staging-mailer@educationplannerbc.ca

To: 



Wed 2022-09-21 5:19 PM

Hello 

Thank you for confirming your account to apply for admission to a BC post-secondary institution using EducationPlannerBC, a centralized resource for program search, application and transcript services funded by British Columbia's Ministry of Advanced Education, Skills & Training.

Username: jcunharamires+5@vcc.ca

The **Password** was chosen by you.

You can reset your password using our secure server <https://stg-apply.educationplannerbc.ca/account/recover>.

What's next?

1. You've confirmed your account. Great! You may now submit an application for admission via EducationPlannerBC.
2. Set up your personal profile.
3. Select which institution you'd like to attend.
4. Choose your program and answer the application questions.
5. Review your application, pay your fee, and click "Submit" once you're done!
6. To make changes after your application has been submitted, [contact the admissions/registrar's office](#) at the school you applied to. You can check out your list of Submitted Applications [here](#).
7. After they've reviewed your application, the school you applied to will get back to you with next steps for admissions and course enrolment.

Questions? Visit: educationplannerbc.ca/help/questions.

Do not reply to this message.

Thank you,
EducationPlannerBC

Email #2: Confirmed
- Start to apply now!



[Home](#) » [Apply](#) » [Profile](#)

APPLY

Submitted Applications

PROFILE



COMPLETE PROFILE

Select Institution

Complete Application

Review & Submit

LAST MODIFIED

7 minutes ago

If you want to update your Password or Email Address, please go to your EducationPlannerBC Account.

Your profile consists of personal and contact information, along with your academic history. A copy of your profile is included alongside any application you submit to a Post-Secondary Institution.



Personal Information

Provide details about your identity, language and citizenship.



Contact Information

Provide your mailing address, telephone number, and optionally, an emergency contact.



Academic History

List all High Schools (Grades 8-12), Homeschools and Post-Secondary Institutions you have attended or are currently attending.

Start Applying

Before Applying: Create Profile

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SEARCH

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Personal Information

Provide details about your identity, language and citizenship.

Legal Names

Legal names are shown on your birth certificate or passport (if you didn't legally change them later).

FIRST OR GIVEN NAME(S)

MIDDLE NAME(S) *(Optional)*

LAST OR FAMILY NAME

**Before Applying: Create Profile
- Personal Info**

Other Names

Other names are ones you use informally or prior to a legal name change.

PREFERRED FIRST NAME *(Optional)*

For example, a name you use informally.

FORMER LAST OR FAMILY NAME *(Optional)*

For example, a maiden name.

Other Details

DATE OF BIRTH

If your birthdate is not available in this field, please contact the institution's Admissions department directly regarding their policies for underage students.

Year		▼	Month		▼	Day		▼
------	--	---	-------	--	---	-----	--	---

COUNTRY OF BIRTH *(Optional)*

Language/Citizenship

PRIMARY LANGUAGE

If you don't find your primary language in the list, select "Other" at the bottom.

COUNTRY OF CITIZENSHIP

Save

Cancel



Contact Information

Provide your mailing address, telephone number, and optionally, an emergency contact.

Mailing Address

Admission correspondence may be sent to your mailing address.

STREET ADDRESS

CITY

COUNTRY



POSTAL CODE (Optional)

**Before Applying: Create Profile
- Contact Info**

Telephone

PRIMARY PHONE NUMBER



If you enter your country's calling code, please include a '+' sign at the beginning.

ADDITIONAL PHONE NUMBER (Optional)



If you enter your country's calling code, please include a '+' sign at the beginning.

Emergency Contact

To provide emergency contact information, click the checkbox below and provide the name, phone number and email of your emergency contact.

Provide an emergency contact

Save

Cancel



Academic History

List all High Schools (Grades 8-12), Homeschools and Post-Secondary Institutions you have attended or are currently attending.

To complete your academic history, at least one high school or homeschool must be added. As a British Columbian applicant, order your transcripts from [StudentTranscripts Service](#). Applicants from outside British Columbia, please reach out to the appropriate organization to order copies of your transcript.

High Schools and Homeschools

Before Applying: Create Profile
- Academic History

School	Location	Dates Attended	Current or Completed Grade	Grad Date	
<i>No schools to list. Add a school by clicking the 'Add' button below.</i>					

Add

To complete your academic history, at least one school must be added.

⚠ At least one school must be added to save this section.

Post-Secondary Institutions

Institution	Location	Dates Attended	Credential	Date Awarded	
<i>No Post-Secondary Institutions to list. Add an institution by clicking the 'Add' button below.</i>					

Add

Save

Cancel

Home > Apply > Select Institution

APPLY

Submitted Applications

SELECT INSTITUTION



Continue Applying to an Institution

You have no in-progress applications to display

Start Applying to an Institution

Start a new application by selecting the corresponding institution below

Camosun College	Capilano University
Coast Mountain College	College of New Caledonia
College of the Rockies	Douglas College
Emily Carr University of Art and Design	Hensley University
Justice Institute of British Columbia	Kwantlen Polytechnic University
Langara College	Nicola Valley Institute of Technology
North Island College	Northern Lights College
Okanagan College	Selkirk College
Selkirk College - ThesisCloud	Simon Fraser University
Skokholmchuck College	Spartan Institute of Technology
Thompson Rivers University	University of British Columbia
University of Northern British Columbia	University of the Fraser Valley
University of Victoria	Vancouver Community College

Step #1: Choose VCC

COMPLETE APPLICATION



Update Profile



Select Institution



COMPLETE APPLICATION



Review & Submit



Step #2: Complete Application - Read Important Applicant Info

Information for Applicants

Domestic Applicants: (Canadian Citizens, Permanent Resident, Conventional Refugee, Live in Caregiver, Diplomat, Ministers Permit)

If you don't see your program or term, please check the deadlines for your program at vcc.ca or contact the Admissions Office for more information.

- Learn more about our programs and admissions requirements at vcc.ca
- Find answers to questions about applying [here](#)
- Make an appointment with an [Academic Advisor](#) if you have any questions
- Use this application system for all VCC programs **except**:
 - [Apprenticeship](#) programs and courses
 - [Continuing Studies](#) programs and courses
 - [School of Instructor Education](#) programs and courses

International Applicants: Applications are only accepted during the [application periods](#). Before you apply, check if your choice of program is accepting applications by visiting the [application availability](#) page. If the program of your preferred term is accepting applications but is not listed here, please [apply by email](#).

Note: Applicants may apply to one program at a time. If you have an active application on file and wish to apply to a different program at VCC, you must first withdraw current application before applying to the new program of interest. **Application fees are non-refundable and non-transferable among VCC programs.**

- Search Programs available to international students at [Programs for International Students](#)
- Before applying to a program of interest, please check [application availability](#) and apply if the program status indicates "**Apply Now**". **Application fees are non-refundable.**
- If you need further information, please contact us at study@vcc.ca.

Application

Application Intake Cycle Information

For this institution, you have submitted **0** out of **1** applications.

This application counter will reset on **September 22, 2022 7:00 AM**.

Create Application

Reference No. 88001134

 Delete Application

LAST MODIFIED a few seconds ago **Step #2: Complete Application**



Program Selection

Select the program you're interested in applying for at Vancouver Community College.



Additional Information

Provide additional details requested by Vancouver Community College.

 Review & Submit



Program Selection

Select the program you're interested in applying for at Vancouver Community College.

Program Selection

If you don't see your term or program, please check deadlines and requirements for your program on the [Vancouver Community College website](#), or contact the Vancouver Community College admissions office directly for information on program availability.

Step #2: Complete Application

- Choose program and intake

- Remember to check

vcc.ca/ieavailability first

WHAT CATEGORY BEST DESCRIBES YOU?

International Applicant

WHAT LEVEL OF STUDY ARE YOU INTERESTED IN?

Diploma



SELECT YOUR PROGRAM.

Marketing Technology (Diploma)



WHICH TERM DO YOU WISH TO START?

Fall 2023



Save

Cancel



Additional Information

Provide additional details requested by Vancouver Community College.

EDUCATIONAL REPRESENTATIVE OR AGENT INFORMATION

Do you have an educational representative or agent?

DO YOU HAVE AN EDUCATIONAL REPRESENTATIVE OR EDUCATION CONSULTANT?

Yes No (Not specified)

Step #2: Complete Application
- Add Agency Info

IF YOU ANSWERED YES TO THE ABOVE QUESTION, PLEASE INCLUDE THE VCC AGENT CODE *(Optional)*



Additional Information

Provide additional details requested by Vancouver Community College.

EDUCATIONAL REPRESENTATIVE OR AGENT INFORMATION

Do you have an educational representative or agent?

DO YOU HAVE AN EDUCATIONAL REPRESENTATIVE OR EDUCATION CONSULTANT?

Yes No (Not specified)

Step #2: Complete Application

- Add Agency Info

- Don't forget your Agent Code

EDUCATION CONSULTANT NAME

COMPANY NAME

EMAIL

0/128

I HEREBY AUTHORIZE UNDEFINED TO RELEASE ADMISSIONS, REGISTRATION, AND TUITION INFORMATION TO THIS ORGANIZATION.

Yes No (Not specified)

Must check "Yes"

IF YOU ANSWERED YES TO THE ABOVE QUESTION, PLEASE INCLUDE THE VCC AGENT CODE *(Optional)*

INTERNATIONAL APPLICANT VISA INFORMATION REQUIRED

DO YOU HAVE A VALID STUDY PERMIT?

- If answered 'Yes', please upload a copy of your official study permit or IRCC study permit approval port of entry (POE) letter of introduction.
- If answered 'No', please review our [application availability page](#) for the program of interest and "[When to Apply](#)"; apply if the application status for students without a valid study permit indicates "Apply Now". Application fees are non-refundable.

Select option ...



IF YOU ANSWERED YES TO HAVING A VALID STUDY PERMIT, PLEASE ENTER THE EXPIRY DATE *(Optional)*

0/15

UPLOAD PASSPORT BIO PAGE (MANDATORY)

 Browse ...

UPLOAD STUDY PERMIT *(Optional)*

 Browse ...

Step #2: Complete Application

- Passport
- Study Permit (if available)

ADDITIONAL INFORMATION ABOUT IDENTITY

Gender Identity

PLEASE INDICATE YOUR GENDER:

- Woman**
People whose current gender is woman. This includes cisgender and transgender people who are women.
- Man**
People whose current gender is man. This includes cisgender and transgender people who are men.
- Non-Binary Gender**
People whose current gender is not exclusively a woman or man. This includes people who do not have one gender, have no gender, are gender fluid, or are Two-Spirit.
- Prefer not to answer**
- (Not Specified)**

**Step #2: Complete Application
- Gender Identity**

WOULD YOU SAY YOU ARE:

- Cisgender**
People whose sex assigned at birth is the same as their gender.
- Transgender**
People whose sex assigned at birth is different from their gender.
- Prefer not to answer**
- (Not Specified)**

Previous Affiliation

VCC IDs are issued to employees, applicants, students and to those making advising appointments

DO YOU HAVE OR HAVE YOU PREVIOUSLY RECEIVED A VCC ID ?

Select option ...

Step #2: Complete Application

- VCC ID (if already applied)

- No commission if sending applications for students who already studied at VCC. Check with students first

ID NUMBER: IF YOU ANSWERED YES TO THE ABOVE PLEASE ENTER YOUR VCC ID NUMBER HERE *(Optional)*

PATHWAY APPLICATION THROUGH ILAC OR ILSC

ARE YOU APPLYING TO VCC THROUGH THE UNIVERSITY PATHWAY PROGRAM FROM ILAC OR ILSC? *(Optional)*

'Note: If this is a pathway application, please upload ILAC or ILSC letter of acceptance as 'Proof of English Proficiency' in the document upload section. Admissions information will be sent to ILAC or ILSC.'

Select option ...

Step #2: Complete Application

- choose "not applicable" if no upgrading plan

OPTIONAL SERVICE REQUEST

I AM REQUESTING INFORMATION ON SERVICES FOR STUDENTS WITH AN ILLNESS OR DISABILITY *(Optional)*

If you check "Yes", a Disability Service Advisor will contact you by email. Please note some services can take up to 4 months to put into place. To learn about required documentation, visit [[Support Services](#) 

Select option ...

Step #2: Complete Application

- choose "not applicable" if not needing services for illness or disability

DOCUMENT UPLOAD SECTION FOR INTERNATIONAL APPLICANTS

Please submit required supporting educational documents with your application

UPLOAD PROOF OF ENGLISH PROFICIENCY *(Optional)*

Refer to the [VCC International English Entrance Requirements](#) to find out what English equivalencies are accepted by VCC.

 Browse ...

Step #2: Complete Application

- Upload documents required by program of choice

UPLOAD POST SECONDARY TRANSCRIPT *(Optional)*

 Browse ...

UPLOAD HIGH SCHOOL DOCUMENTATION (MANDATORY)

 Browse ...

Save

Cancel

REVIEW & SUBMIT



Update Profile



Select Institution



Update Application



REVIEW & SUBMIT

VANCOUVER
COMMUNITY
COLLEGE

Step #3: Review and Submit

- ready to pay!

Please review and confirm your information in the below section.



Review Profile

Review details about your identity, language and citizenship.



Review Application

Review your program selection and additional information.



Application Fee

Your application fees, based on your profile and selected program.



Application Fee — \$145.00 CAD (non-refundable)

Your application fees, based on your profile and selected program.

Amount	Description
\$ 145.00	International Application Fee
\$ 145.00	Total

Step #3: Review and Submit
- select "Pay by Credit Card"

Application Fee

An application fee is required for each submitted application.

To change your application after it is submitted, please contact the Admissions department at Vancouver Community College.

PAYMENT OPTIONS

- I will pay by credit card when submitting my application.
- I have an approved application fee waiver.
- (Not Specified)

Vancouver Community College accepts the following cards:



Visa credit cards
Visa Debit is not accepted



Mastercard credit cards
Mastercard Debit is not accepted



American Express credit cards

Please have your payment method ready before you click Make Payment.

You will have 5 minutes to enter your payment.

Confirm Email Address

Is your current email address, [REDACTED]?

Yes, this is my current email address.

It's important that we have your current email address; it's where we'll send your application receipt, and how the school will contact you with next steps about your application.

If you need to update your email address, please do so at [EducationPlannerBC Account - Update Email](#), before proceeding to Make Payment.

Consent for Information Disclosure and Declaration of Applicant

I declare that the information I have submitted in this application is true and correct. Completion of this application permits Vancouver Community College (VCC) to request and/or confirm any information necessary to support my application for admission. Falsifying any documents or information submitted will result in the immediate cancellation of admission or registration at VCC. I understand that this application is a request for admission and does not guarantee admission to any program or course. Admission is subject to meeting program and course prerequisites, and to space availability. Decisions on my admission will be made only after the application fee and all required documents have been submitted. I agree to abide by the established rules and regulations of Vancouver Community College, including those of the program in

- I have read and understand the Notice above and consent to and authorize EPBC to use and disclose my personal information for the purposes described.
- I hereby certify that the information provided in this Application is true, accurate and complete.

Step #3: Review and Submit
- confirm and consent

 Submit Application

PAYMENT



Update Profile



Select Institution



Update Application



REVIEW & SUBMIT

VANCOUVER
COMMUNITY
COLLEGE



Application Fee Payment



This page will time out after 5 minutes.

Do NOT close your browser window or click your browser's back button while the payment is processing.

Please see our Help section on [Common Payment Questions](#) to troubleshoot declined payments and related questions.

When payment is complete, you will receive:

- a confirmation message on screen stating payment is complete, and
- an email message with receipt and information on next steps for your application, and
- a list item on your [Submitted Applications](#) page, and
- follow-up messages from the institution to which you applied, once your application is reviewed.

[Back to Application](#)

Amount \$145.00

Card Number

Expiry Date (MMYY)

MMYY

CVV

[What's this?](#)

Step #3: Review and Submit
- Enter credit card details
and submit payment and
application

Submit

[Terms & Conditions](#)

COMPLETE



Update Profile



Select Institution



Update Application



REVIEW & SUBMIT



Application Submitted

Thank you for your application (reference # 88001134).

Vancouver Community College now has your application. Their admissions office will contact you about the next steps.

Another application to submit? Return to the [Apply page](#).

Did you attend a BC high school? [Order your transcript](#) to be sent to Vancouver Community College.

Questions? Please visit the [After You Apply](#) section of our website.

Confirmation of Application

Confirmation Email

Check your [REDACTED] inbox for an email confirming receipt of this application. If you do not receive it, check your junk, trash and spam folders for an email from mailer@educationplannerbc.ca.

NOTE: You can always find the record of your submitted application on the [Submitted Applications](#) page.

 Print


[Back to Vancouver Community College's Website](#)

[Apply to Another Institution](#)

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Your Receipt and Application Confirmation for Vancouver Community College


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 staging-mailer@educationplannerbc.ca

To: 



Wed 2022-09-21 4:56 PM

CAUTION  External Sender! Do not click links or open attachments unless you expect this email or verified with the sender that the email is legitimate.

Confirmation of Application - confirmation email from EPBC

Your application (reference # 88001132) for the Accounting (Diploma) program has been submitted to Vancouver Community College for review.

Do not reply to this email.

Vancouver Community College now has your application and will contact you about the next steps.

If you have questions about your submitted application, please contact Vancouver Community College. The admission/registrar's office can advise you about:

- The status of your submitted application
- The next steps in the admission process
- Where to submit transcripts and other supporting documents
- How to make changes to your submitted application
- Your student number

Other questions? Visit our Frequently Asked Questions:

<https://educationplannerbc.ca/help/questions>.

Thank you,
EducationPlannerBC

EPBC (EducationPlannerBC)

Online Application

Reminders

1. To add an intake to an active application for the same program, email study@vcc.ca. Do not apply again on EPBC if you're only adding intakes, as long as the applications are active (not withdrawn).
2. Only apply to one program. If a second program application is received (with another application fee), the first application may be cancelled.



[Apply Online Now](#)



[How to Apply on EPBC](#)



[Apply Online FAQ](#)