



ATTENDANCE

Education Council Members

Elle Ting (Chair)
Denise Beerwald (Vice Chair)
Andrew Candela
David McMullen
David Wells
Heidi Parisotto (via teleconference)
Jo-Ellen Zakoor
John Demeulemeester
Lucy Griffith
Natasha Mandryk
Nona Coles
Todd Rowlatt

Regrets

Shawna Broekhuizen

Guests

Claire Sauvé
Daniel Warlock
Helen Roberts
Jennifer Gossen
Katarina Jovanovic
Phoebe Patigdas
Taryn Thomson
Tilda Venalainen

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:32 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the meeting is being held on the traditional unceded territory of the Sk̓wx̓wú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the December 10, 2019 agenda as presented.

Moved by N. Coles, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council adopt the November 12, 2019 minutes as presented.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) International Education

- J. Gossen presented on International Education trends at VCC and across Canada.
- Responding to T. Rowlatt, J. Gossen noted the high retention rate of about 97% as one of International Education's success measures. Regarding academic integrity, J. Gossen noted that there are fewer issues with hands-on, trades-focused programs, but there are conversations about this topic and the impact of cultural differences.

- T. Thomson followed up on the discussion of affiliation agreements with private language schools ILAC and ILSC at the April 2019 Education Council meeting; the concern at the time was that students were being referred to these schools for English upgrading. J. Gossen explained that the affiliation agreement is designed to bring students to VCC from these institutions. In addition, information about VCC's EAL Pathways program has been added to materials for prospective students.
- L. Griffith inquired about plans to offer study abroad options. J. Gossen responded that the process is still at the preliminary stage; VCC has been engaged in the government's consultation process and hopes to obtain federal funds to allow students to study abroad.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Program: Administrative Professional Certificate (International)

MOTION: THAT Education Council approve, in the form presented at this meeting, the Program Content Guide for the new Administrative Professional Certificate (International) program, and recommend that the Board of Governors approve the new credential.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal, which combines the four-month Administrative Professional 1 and 2 Certificate programs into one eight-month program for international students. H. Roberts added that up to six international students per cohort will be taught alongside domestic students.

ii) New Program: Early Childhood Care and Education Diploma (International Cohort)

MOTION: THAT Education Council approve, in the form presented at this meeting, the curriculum for the new Early Childhood Care and Education Diploma (International Cohort), including one (1) new course ECCE 1011, and recommend the Board of Governors approve the credential.

Moved by T. Rowlatt Seconded & CARRIED (Unanimously)

- K. Jovanovic and C. Sauvé presented the three Early Childhood Care and Education (ECCE) proposals. The department is proposing a daytime, full-time version of its ECCE diploma, including a new program for international students. The domestic program was modified for international students by adding a preparatory course (ECCE 1011) and rearranging the course order to accommodate work permit processing times. Curriculum Committee approved minor revisions to nine ECCE courses and requested a number of changes to the ECCE program content guides, which were completed.
- Responding to J. Demeulemeester, C. Sauvé explained that the tuition for domestic students will remain the same, while international tuition has not been set yet.
- A. Candela suggested more emphasis on previous experience working with children in the admission requirements, and inquired about English language proficiency. K. Jovanovic and T. Rowlatt responded that candidates are thoroughly vetted and receive ample practical training during the program. The English language requirements are the same for international and domestic students and can be revisited in the future if necessary.
- In view of the expansion to a full-time offering, J. Demeulemeester and T. Thomson asked at what point programs are moved out of Continuing Studies (CS) into base funded areas covered by the VCCFA collective agreement. T. Thomson objected to the fact that the ECCE Diploma instructors, as CS faculty, do not enjoy the same rights and privileges as other faculty, especially since students in the international program will pay higher tuition rates. There was a discussion about whether base funding may become available in the future, in the context of increased government investment in ECCE.

iii) Program Update: Early Childhood Care and Education Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, updates to the PCG for the Early Childhood Care and Education Diploma program, including a change to the program name and removal of the physician's report from the admission requirements.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- K. Jovanovic presented the proposal to change the program name from ECCE Post-Basic Diploma to Early Childhood Care and Education Diploma, in order to maintain a consistent naming convention. The physician's report was removed from the admission requirements for both the domestic diploma program and the certificate program (see 7iv), since it is no longer required for the Early Childhood Education Registry in B.C.

iv) Program Update: Early Childhood Care and Education Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, updates to the Early Childhood Care and Education Certificate program admission requirements, removing the physician's report.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- K. Jovanovic presented the proposal to remove the physician's report from the admission requirements (see 7iii).

v) Curriculum Style Guide: Admission Requirements

- T. Rowlatt reported on continued committee work on the Style Guide at the November 29 planning day session. The suggested standardized format for admission requirements was developed in collaboration with the Registrar's Office and J. Giesbrecht (Marketing). C. Deans is reformatting admission requirements for all programs and asking departments to approve the changes. The goal is to bring these formatting changes to Education Council in an omnibus motion.

b) Policy Committee

i) D.4.3 Student Code of Conduct (Non-Educational Matters)

MOTION: THAT Education Council post D.4.3 Student Code of Conduct (Non-Educational Matters) policy and procedures for community feedback.

Moved by J. Demeulemeester, Seconded & CARRIED (Unanimously)

- J. Demeulemeester presented revisions to the policy and procedures documents. There was a discussion around students' right to protest. Regarding the suggestion that Appeals Oversight Committee create Terms of Reference for Appeal Hearing Committees, A. Candela responded that the policy and procedures already outline these terms. T. Rowlatt noted that the creation of guidelines for a standardized approach to hearings was recommended, rather than including these details in the procedures.

ii) A.1.2 Student Appeal of Suspension to Board of Governors

- J. Demeulemeester presented an information note from Governance Committee regarding revisions to this policy; language around grounds for appeal and accommodations was broadened. The Board has approved the revised policy.

c) Appeals Oversight Committee

- A. Candela reported that committee is planning next year's Tribunal Training Day (February 21, 2020). Committee supports the inclusion of staff, in addition to faculty, in hearing panels, and staff will be invited to attend the training event. A. Candela also reminded Education Council members of the resources stored on the committee's shared folder, including a roster of trained panelists.

d) Education Quality Committee

i) Program Renewal Report and Action Plan: Deaf and Hard of Hearing (DHH)

- The November committee meeting was cancelled. T. Rowlatt reported that the Board of Governors approved minor revisions to C.3.2 Program Review and Renewal policy and procedures. Upcoming events include Deans' annual program review presentations and Curriculum Development (CD) Funds adjudication. The call for proposals will go out in January, with a submission deadline of February 21, 2020.
- The Deaf and Hard of Hearing (DHH program) renewal report was included in the meeting package; work on curriculum updates has begun.

8. RESEARCH REPORT

- E. Ting reported that Research Day on November 21 was a success, with about 130 attendees. The event received federal funding from NSERC, which also provides funds for events involving industry.
- The REB has completed three new approvals, including one full board review; one amendment and two new projects are in progress, and two course-based approvals are expected for February. The REB Annual Report will be presented in January.
- E. Ting encouraged members to apply for the President's Research Fund; the call-out for proposals is planned for January 2020.

9. CHAIR REPORT

- E. Ting reported from Education Council's Planning Day on November 29. Topics included Work-Integrated Learning, Universal Design for Learning, Academic Equity, Academic Integrity, the Teaching and Learning Framework, and the Academic Master Plan.

10. STUDENT REPORT

- P. Patigdas reported on recent SUVCC activities focused on Transgender Day of Remembrance, International Day for the Elimination of Violence against Women, and the "Orange the World" campaign about consent. SUVCC will organize end-of-semester events focused on relaxation for students, including dog therapy.

11. ELECTIONS

a) Education Council Chair

- D. McMullen thanked everyone for their service in leadership capacities before beginning the election process.

N. Coles nominated E. Ting. Nomination accepted.

Second and third call for nominations: there were none.

By acclamation, E. Ting was announced Chair of Education Council.

b) Education Council Vice Chair

- N. Mandryk nominated A. Candela. Nomination accepted.
- Second and third call for nominations: there were none.

By acclamation, A. Candela was announced Vice Chair of Education Council.

c) Two Executive Committee Members

- T. Rowlatt nominated N. Mandryk. Nomination accepted.
- E. Ting nominated L. Griffith. Nomination accepted.
- Second and third call for nominations: there were none.

By acclamation, N. Mandryk and L. Griffith were announced Executive Committee Members of Education Council.

d) Standing Committee Chairs

i) Curriculum Committee

- N. Mandryk nominated T. Rowlatt. Nomination accepted. Second and third call for nominations: there were none.
- By acclamation, T. Rowlatt was announced Chair of Curriculum Committee.

ii) Education Policy Committee

- J. Demeulemeester nominated A. Candela. Nomination accepted. Second and third call for nominations: there were none.
- By acclamation, A. Candela was announced Chair of Education Policy Committee.

iii) Education Quality Committee

- L. Griffith nominated T. Rowlatt. Nomination accepted. Second and third call for nominations: there were none.
- By acclamation, T. Rowlatt was announced Chair of Education Quality Committee.

iv) Appeals Oversight Committee

- A. Candela nominated L. Griffith. Nomination accepted. Second and third call for nominations: there were none.
- By acclamation, L. Griffith was announced Chair of Appeals Oversight Committee.

12. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on January 14, 2020, 3:30-5:30 p.m., at the Broadway Campus, room 5025.

MOTION: THAT Education Council adjourn the December 10, 2019 meeting.

Moved by E. Ting, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:04 p.m.

APPROVED AT THE JANUARY 14, 2020 EDUCATION COUNCIL MEETING

Elle Ting

Chair, VCC Education Council