



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
January 14, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on January 14, 2020.

RESOLVED THAT Education Council approved:

- Updates to the program content guide for the Dental Technology Sciences Diploma program, including a change to English language admission requirements
- Updates to the Health Care Assistant Certificate program to create consistency in course scheduling and alignment with the term calendar, including revisions to six (6) courses and creation of two (2) new courses:
 - HRCA 1197 Foundations
 - HRCA 1292 Common Health Challenges 2
- Program content guide for the new VR/AR Design and Development Diploma, including three (3) new courses:
 - CMPT 1030 Introduction to Game Engines
 - CMPT 1040 Introduction to 2D/3D Asset Creation
 - CMPT 2030 Industry Practicum
- Updates to the Education Policy Committee Terms of Reference, including a change to the student representative selection process

RESOLVED THAT Education Council approved and forwarded to the Board of Governors for joint approval:

- Affiliation Agreement between Vancouver Film School (VFS) and Vancouver Community College

RESOLVED THAT Education Council recommends the Board of Governors approve:

- New VR/AR Design and Development Diploma credential

Dated: January 14, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
February 11, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on February 11, 2020.

RESOLVED THAT Education Council approved:

- Revisions to the Professional Cook 1 Certificate (EAL Cohort) program, including
 - Updates to courses CULI 1182 Cook Practicum 1–Introductory and CULI 1183 Cook Practicum 2–Advanced
 - Revisions to course ELSK 1018 English for Culinary Arts 1
 - New courses:
 - ELSK 1028 English for Culinary Arts 2
 - ELSK 1038 English for Culinary Arts 3
- Update to the Business and Project Management Post Degree Diploma program English language proficiency admission requirements and removal of the math requirement
- Omnibus motion to update Admission Requirements and Prior Learning Assessment & Recognition (PLAR) language for programs listed in the appendix

Dated: February 11, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
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February 11, 2020**

APPENDIX

Programs with updated Admission Requirements:

Access to Practical Nursing Diploma	Jewellery Art and Design Diploma
Acute Care for Health Care Assistants Short Certificate	Leadership Certificate
Architectural Technician Certificate	Leadership Coaching Associate Certificate
Asian Culinary Arts Certificate	Leadership Coaching Certificate
Associate of Science Degree	Legal Administrative Assistant Certificate (Full Time)
Auto Collision and Refinishing Diploma	Makeup Artistry Certificate
Auto Collision Repair Technician Certificate	Management Skills for Supervisors Certificate
Auto Collision Repair Technician Certificate (High School Cohort)	Medical Device Reprocessing Technician Certificate
Auto Refinishing Prep Technician Certificate	Medical Laboratory Assistant Certificate
Bachelor of Science Nursing (Advanced Entry)	Medical Office Assistant Certificate
Bachelor of Science Nursing (First Year Entry)	Medical Transcriptionist Certificate
Building Manager Certificate	Networking Technology Certificate
Business Leadership and Management Certificate	Occupational/Physical Therapist Assistant Diploma
CAD Technician Short Certificate	Office Administration Certificate: Administration and Supervision
Career Awareness Certificate	Office Administration Certificate: Legal Office Skills
Civil/Structural Technician Certificate	Office Administration Certificate: Medical Office Skills
Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma	Office Administration Certificate: Record Management Skills
Culinary Arts Diploma	Online/eLearning Instruction Certificate
Deaf and Hard of Hearing Adults Job Readiness Certificate	Paralegal Certificate
Dental Technology Sciences	Paralegal Diploma
Early Childhood Care and Education Certificate	Pharmacy Technician Certificate
ECCE Post-Basic Diploma	Practical Nursing Diploma
ESL Pathways Advanced Certificate	Professional Cook 1 Certificate (ITA Youth Cohort)
ESL Pathways Certificate	Professional Cook 1 EAL Cohort
Executive Assistant Certificate	Professional Cook 1 Plus Certificate
Fashion Design Production Diploma	Professional Cook 2 Advanced Certificate
Fashion Merchandising Certificate	Provincial Instructor Diploma Program
First-year University Transfer Computing Science and Software Systems Certificate	Renal Dialysis Technician Short Certificate
First-year University Transfer Engineering Certificate	Retail and Hospitality Careers Certificate
First-year University Transfer Environmental Studies Certificate	Sport and Recreation Management Certificate
Food Service Careers Certificate	Steel Detailing Technician Certificate
Gladue Report Writing Certificate	Trades Instructor Short Certificate
Graphic Design Diploma	Train the Trainer Short Certificate
Health Care Assistant Certificate	Transportation Trades Sampler Short Certificate
Health Care Assistant Certificate (ESL Cohort)	University Transfer Arts Certificate
Health Unit Coordinator Certificate	University Transfer Pathway to Health Sciences Certificate
	University Transfer Science Certificate
	Wedding and Event Management Certificate



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Programs with updated Prior Learning Assessment & Recognition (PLAR):

Architectural Technician Certificate	Medical Transcriptionist Certificate
Associate of Science Degree	Networking Technology Certificate
Bachelor of Science Nursing (Advanced Entry)	Office Administration Certificate: Administration and Supervision
Bachelor of Science Nursing (First Year Entry)	Office Administration Certificate: Legal Office Skills
CAD Technician Short Certificate	Office Administration Certificate: Medical Office Skills
Civil/Structural Technician Certificate	Office Administration Certificate: Record Management Skills
Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma	Online/eLearning Instruction Certificate
Fashion Design Production Certificate	Provincial Instructor Diploma Program
Fashion Design Production Diploma	Steel Detailing Technician Certificate
First-year University Transfer Computing Science and Software Systems Certificate	Trades Instructor Short Certificate
First-year University Transfer Engineering Certificate	Train the Trainer Short Certificate
First-year University Transfer Environmental Studies Certificate	University Transfer Arts Certificate
Gladue Report Writing Certificate	University Transfer Pathway to Health Sciences Certificate
Makeup Artistry Certificate	University Transfer Science Certificate
Medical Office Assistant Certificate	



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
March 10, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on March 10, 2020.

RESOLVED THAT Education Council approved:

- Updates to the Computer Systems Technology Diploma program content guide to remove the term structure and provide a part-time option
- Updates to the Graphic Design Diploma program, including
 - Removal of the Certificate exit option from the program content guide
 - Revisions to 24 course outlines
 - Creation of 11 new courses:
 - VCDP 1133 Design Thinking
 - VCDP 1253 Video Production 1
 - VCDP 1283 Wordpress 1
 - VCDP 1292 Guided Design Exploration
 - VCDP 1293 Mini-Portfolio
 - VCDP 2312 Digital Image 2
 - VCDP 2325 Studio 1: Fundamentals
 - VCDP 2445 Video Production 2
 - VCDP 2455 Studio 2: Special Topics
 - VCDP 2465 Studio 3: Specialization
 - VCDP 2495 Collaborative Capstone
 - Deactivation of 9 courses effective December 2021:
 - VCDP 1141 Client Designer Management
 - VCDP 1252 Image and Video
 - VCDP 1282 Wordpress Foundation
 - VCDP 2310 Advanced Image & Photography
 - VCDP 2311 Studio Business Practices
 - VCDP 2321 Studio 1 with Advanced Type
 - VCDP 2451 Studio 2 with Web Production
 - VCDP 2461 Studio 3 with Web Content
 - VCDP 2471 Studio 3 with Print



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- Deactivation of 6 courses in the Health Care Assistant Certificate program, effective December 2020, due to changed course numbers:
 - HRCA 1193 Personal Care & Assistance 1
 - HRCA 1194 Common Health Challenges
 - HRCA 1195 Health & Healing
 - HRCA 1196 Clinical 1
 - HRCA 1290 Personal Care & Assistance 2
 - HRCA 1390 Clinical 2

RESOLVED THAT Education Council recommends the Board of Governors approve:

- 2020-2023 Academic Plan
- 2020-2021 Enrolment Plan

Dated: March 10, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
March 30, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a special meeting held on March 30, 2020.

RESOLVED THAT Education Council approved:

- A pilot program using the Duolingo English Test as an option for demonstrating English Language Proficiency for admissions for the 2020/21 year
- Revisions to C.1.1 Grading, Progression and Withdrawal policy and procedures to add the Aegrotat course standing

Dated: March 30, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
April 14, 2020

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 14, 2020.

RESOLVED THAT Education Council approved:

- The following temporary changes to Education Council processes for the duration of the COVID-19 pandemic:
 - A reduction in the lead time for members to receive meeting packages from one week to two days;
 - When standard policy and/or processes cannot be followed in making a decision, a two-thirds majority vote is required, as opposed to the standard 50 percent-plus-one majority vote;
 - Voting will be conducted at the online meetings and not by email;
 - Any provisional changes presented to EdCo will include, where applicable, a preliminary end date;
 - Approved changes will be tracked by the EdCo Chair and EdCo Assistant.
- Update to the Dental Technology Sciences Diploma program content guide to remove the ICES admission requirement for internationally trained applicants
- Updates, including a name change, to the course outlines for DHHE 0618 Living Successfully with Hearing Loss Level 1 and DHHE 0619 Living Successfully with Hearing Loss Level 2
- New course: DHHE 0621 Living Successfully with Hearing Loss Level 3
- Revisions to 15 course outlines in the Deaf and Hard of Hearing Adults Job Readiness Certificate program:

DHHR 0601	DHHR 0604	DHHR 0612	DHHR 0615	DHHR 0623
DHHR 0602	DHHR 0605	DHHR 0613	DHHR 0621	DHHR 0624
DHHR 0603	DHHR 0611	DHHR 0614	DHHR 0622	DHHR 0625
- Program content guide for the Teaching English to Speakers of Other Languages (TESOL) Short Certificate and five (5) new courses:
 - TESO 1246 Foundations of TESOL in Adult Learning Environments 1
 - TESO 1247 Teaching Grammar and Vocabulary in EAL Contexts 1
 - TESO 1248 Teaching Reading and Writing in EAL Contexts
 - TESO 1249 Teaching Listening, Speaking & Pronunciation in EAL Contexts
 - TESO 1251 TESOL Practicum 1



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- Program content guide for the new Addiction Counselling Skills Advanced Certificate and nine (9) new courses:
 - CNSK 2502 Foundations of Addiction Counselling Skills
 - CNSK 2503 Introduction to Trauma Informed Practice
 - CNSK 2504 Introduction to Concurrent Disorders
 - CNSK 2506 Addiction and Human Behaviour Across the Lifespan
 - CNSK 2507 Addiction and Public Policy
 - CNSK 2508 Addiction Assessment Skills
 - CNSK 2509 Group Facilitation Skills
 - CNSK 2510 Indigenous Perspectives and Addiction
 - CNSK 2511 Practicum

RESOLVED THAT Education Council recommends the Board of Governors approve:

- 2021-2022 Academic Schedule
- Updated 2020-2023 Academic Plan
- New Teaching English to Speakers of Other Languages (TESOL) Short Certificate credential, replacing the suspended TESOL Certificate
- New Addiction Counselling Skills Advanced Certificate credential

Dated: April 14, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
May 12, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on May 12, 2020.

RESOLVED THAT Education Council approved:

- New course: MATH 0300 Topics in Fundamental Mathematics
- Delivery of the updated second-year curriculum of the Graphic Design Diploma program (approved in March 2020) to students currently enrolled in the first year of the program, with unanimous written consent of all affected students
- The following provisional process for curriculum changes necessitated by the COVID-19 pandemic:

Pathway 1: Changes to curriculum driven by the need to transition to alternative delivery due to the COVID-19 pandemic.

- Departments and instructors are allowed to make changes to courses and programs without seeking prior governance approval, except for changing or meeting program learning outcomes (see Pathway 2 below).
- These changes should be focused on ensuring students can meet overall learning outcomes and competencies.
- Guidelines provided by regulatory, accrediting, or governing bodies (such as the Industry Training Authority) can be followed without internal VCC governance approval.
- A summary of changes must be sent to Education Council for information. The summary can be sent as soon as reasonable; in some cases, this will be after the start date of the program. This chronology of changes will record the College’s teaching approach and facilitate future debriefing that will take place after the COVID-19 health emergency has ended.
- Changes are considered temporary and are only in effect during program/course offerings during the COVID-19 pandemic. The summary of changes sent to EDCO should include dates.
- It is the responsibility of instructors and department leaders to inform students as soon as possible about changes to courses or programs (including evaluation plans, sequencing of courses, and teaching modes). Whenever possible, changes to courses should be established in the syllabus at the start of a class. Given the likelihood of conditions changing, Education Council authorizes reasonable changes to be made that are required on short notice (such as the availability of lab or clinical opportunities).



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Pathway 2: Changes to program learning outcomes (PLOs) for cohort-based programs; changes to course learning outcomes (CLOs) for non-cohort-based courses; and the granting of credentials based on *substantial completion*.

- Changes to program learning outcomes (and some course learning outcomes) require approval from Education Council. These changes will receive expedited review by Education Council.
- For courses that are not primarily part of a program (e.g. University Transfer), and in cases where course learning outcomes cannot be met in that course, changes to course learning outcomes must be approved by Education Council. However, alternate options for delivery (such as delaying a lab component) are acceptable and fall under Pathway 1 above.
- Substantial completion: Programs awarding credentials to students based on substantial completion of the program must submit a description of how substantial completion has been determined for expedited approval by Education Council. Consultation with external stakeholders/Program Advisory Committees is recommended. Programs whose regulatory, accrediting, or external governance bodies (such as the ITA) have provided guidelines for substantial completion are exempt from this requirement but must report these guidelines under Pathway 1.

Dated: May 12, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
June 9, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on June 9, 2020.

RESOLVED THAT Education Council approved:

- Update to the Associate of Arts Degree program content guide to align with BC Transfer Guide requirements
- Update to the Associate of Science Degree program content guide to align with BC Transfer Guide requirements, and updates to the course list
- Revisions to eight (8) university-transfer courses to align with the Common First-Year Engineering Curriculum:
 - CMPT 1010 Introduction to Computer Programming 1
 - CMPT 1020 Introduction to Computer Programming 2
 - PHYS 1100 Physics 1
 - PHYS 1170 Mechanics 1
 - PHYS 1200 Physics 2
 - SCIE 1100 Engineering, Technology and Society
 - SCIE 1110 Professional Communication
 - SCIE 1151 Engineering Graphics & Design
- Program content guide for the new Teaching Online Certificate and three (3) new courses:
 - EDUC 4250 Foundations of Online Teaching and Learning
 - EDUC 4251 Developing and Designing Online Learning
 - EDUC 4252 Facilitation of Online Learning
- Program content guides for three (3) new programs and 25 new course outlines:
 - Network Technology Administration and Security Post-Degree Diploma
 - IT Operations Professional Certificate
 - Network Security Advanced Certificate
 - ITOP 1101 A+ Hardware
 - ITOP 1102 Networking Fundamentals
 - ITOP 1103 Windows Server Fundamentals
 - ITOP 1104 Active Directory
 - ITOP 1105 Security Fundamentals
 - ITOP 1106 Service Manager
 - ITOP 1107 Linux Server Fundamentals
 - ITOP 1108 Windows Desktop Support



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- ITOP 1109 PowerShell
- ITOP 2201 Professional Development
- ITOP 2202 Networking with Cisco Technologies
- ITOP 2203 Wireless Technology Networks
- ITOP 2204 Computing Security Architecture
- ITOP 2205 Infrastructure Project
- ITOP 2306 Virtualization and Cloud Computing
- ITOP 2307 ITIL Foundation
- ITOP 2308 Enterprise Messaging and Collaboration Services
- ITOP 2309 Data Communications and Networks
- ITOP 2310 Industry Capstone Project
- ITOP 2403 Introduction to Network Optimized Monitoring
- ITOP 2411 Advanced Network Systems
- ITOP 2412 Computer Forensics for the First Responder
- ITOP 2413 Network Optimized Monitoring
- ITOP 2414 Encryption, Public Key Infrastructure Architecture & Administration
- ITOP 2415 Hands-on Network Exploits, Vulnerabilities and Penetration Testing
- Revisions to the Bachelor of Science in Nursing (First Year Entry) and Bachelor of Science in Nursing (Advanced Entry) program content guides and 38 course outlines, as well as revisions to four (4) LPN Bridging to BSN course outlines (NURS 1357, NURS 1358, NURS 1359, and NURS 1399)

RESOLVED THAT Education Council recommends the Board of Governors approve:

- New Teaching Online Certificate credential
- New Network Technology Administration and Security Post-Degree Diploma credential
- New IT Operations Professional Certificate credential
- New Network Security Advanced Certificate credential

Dated: June 9, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
June 24, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC by consent resolution, effective June 24, 2020.

RESOLVED THAT Education Council approved:

- New course: COMP 0300 Introduction to Online Learning in Basic Education
- Revisions to the First-year University Transfer Engineering Certificate program content guide
- Revisions to the Steel Construction Modelling Technician Certificate program content guide, including a program name change

Dated: June 24, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
September 8, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on September 8, 2020.

RESOLVED THAT Education Council approved:

- Revisions to MUSC 3117 Creative Music Improvisation 1 to include PLAR (Prior Learning Assessment & Recognition), as well as updates to learning outcomes, evaluation plan, and course topics
- Revisions to the Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma program content guide, combining the first-year certificate with the second-year diploma curriculum to create a two-year diploma program
- Program content guides for the new Jewellery Art & Design Certificate and Jewellery Art & Design Diploma, and 19 new courses:
 - JADE 1120 Metal Techniques 1: Foundations of Goldsmithing
 - JADE 1121 Drawing 1
 - JADE 1122 History and Culture of Jewellery 1
 - JADE 1123 Metal Techniques 2: Wax Modeling and Casting
 - JADE 1124 Gemstone Settings 1
 - JADE 1125 Design 1
 - JADE 1126 Practical Gemmology 1
 - JADE 1127 Year One Capstone Project
 - JADE 2220 Metal Techniques 3: Advanced Fabrication
 - JADE 2221 Gemstone Settings 2
 - JADE 2222 Drawing 2
 - JADE 2223 Practical Gemmology 2
 - JADE 2224 Digital Jewellery Design 1
 - JADE 2225 Metal Techniques 4: Specialized Jewellery Processes
 - JADE 2226 Gemstone Settings 3
 - JADE 2227 Design 2



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- JADE 2228 Digital Jewellery Design 2
- JADE 2229 Business Practices for Jewellers
- JADE 2230 Diploma Project
- Posting C.3.10 Educational Affiliations policy and procedures for community feedback
- Updates to the Appeals Oversight Committee Terms of Reference
- 2021 Education Council Meeting Schedule

RESOLVED THAT Education Council recommends the Board of Governors approve:

- New Jewellery Art & Design Certificate and Jewellery Art & Design Diploma credentials
- Revised C.3.13 Academic Year policy and procedures
- Revised C.3.15 Academic Schedule policy and procedures

Dated: September 8, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
October 13, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on October 13, 2020.

RESOLVED THAT Education Council approved:

- Updates to the Network Technology Administration and Security Post-Degree Diploma and Network Security Advanced Certificate program content guides to include a term structure

RESOLVED THAT Education Council provisionally approved:

- Program content guide for the new Accounting Diploma and nine (9) new courses:
 - MGMT 1021 Computer Applications for Management
 - MGMT 1035 Financial Accounting 1
 - MGMT 1045 Financial Accounting 2
 - MGMT 2001 Accounting Software Applications
 - MGMT 2002 Canadian Income Tax 1
 - MGMT 2003 Business Data Analytics
 - MGMT 2035 Management Accounting
 - MGMT 2045 Intermediate Accounting 1
 - MGMT 2055 Intermediate Accounting 2
- Program content guide for the new Marketing Technology Diploma, one (1) revised and seven (7) new courses:
 - Revisions to MGMT 2008 International E-Commerce (formerly MGMT 1008)
 - New courses:
 - MGMT 1012 Indigenous Business in Canada
 - MGMT 1024 Customer Relationship Management
 - MGMT 2004 Professional Selling
 - MGMT 2005 Marketing Automation
 - MGMT 2009 Advertising and Marketing Communication
 - MGMT 2031 Customer Relationship Management (CRM) Software Administration
 - MGMT 2041 Advanced Customer Relationship Management (CRM) Administration



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October 13, 2020**

RESOLVED THAT Education Council recommends the Board of Governors approve:

- Discontinuance of the Interior Design Certificate program
- Suspension of the Renal Dialysis Short Certificate program
- New Accounting Diploma credential
- New Marketing Technology Diploma credential

Dated: October 13, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION
November 10, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on November 10, 2020.

RESOLVED THAT Education Council approved:

- Deactivation of courses ACED 0701 Assessment & Career Options and ACED 0706 Effective Communication effective November 2020
- Revisions to the Bachelor of Science in Nursing (First Year Entry) program content guide to include a competitive selection process for admission based on GPA and CASPer test results
- Revisions to the Administrative Professional Certificate program content guide and program name (removing “International”), opening up the program to domestic students
- Program content guide for the new Nail Technology Certificate and two (2) new courses:
 - ESTH 1501 Nail Foundations
 - ESTH 1502 Artificial Nails
- New course: ACRP 1101 Automotive Collision and Refinish Common Core Apprentice Level 1
- Program content guide for the new Automotive Collision and Refinishing Foundation Certificate and 11 new courses:
 - ACRF 1100 Occupational Safety
 - ACRF 1110 Industry Readiness
 - ACRF 1120 Construction and Components
 - ACRF 1130 Tools, Equipment and Maintenance
 - ACRF 1140 Welding, Heating and Cutting Steel
 - ACRF 1150 Metal Panels and Components
 - ACRF 1160 Plastic Panels and Components
 - ACRF 1170 Organize, Document and Communicate
 - ACRF 1180 Refinish Preparation
 - ACRF 1185 Refinish Application
 - ACRF 1190 Interior and Exterior Detailing
- Program content guide for the new Automotive Collision and Refinishing Foundation Certificate (E-pprentice) and 11 new courses:
 - ACRF 2100 Occupational Safety (E-pprentice)
 - ACRF 2115 Shop Experience (E-pprentice)
 - ACRF 2120 Construction and Components (E-pprentice)
 - ACRF 2130 Tools and Equipment (E-pprentice)
 - ACRF 2140 Welding, Heating and Cutting Steel (E-pprentice)
 - ACRF 2150 Metal Panels and Components (E-pprentice)
 - ACRF 2160 Plastic Panels and Components (E-pprentice)



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- ACRF 2170 Organize, Document and Communicate (E-pprentice)
- ACRF 2180 Refinish Preparation (E-pprentice)
- ACRF 2185 Refinish Application (E-pprentice)
- ACRF 2190 Interior and Exterior Detailing (E-pprentice)
- Deactivation of the following curriculum being replaced by new courses and programs:
 - two (2) apprentice courses:
 - ACAP 1001 Auto Collision Repair Technician Apprentice Level 1
 - ARAP 1001 Auto Refinishing Prep Technician Apprentice
 - three (3) program content guides:
 - Auto Collision Repair Technician Certificate (High School Cohort)
 - Auto Refinishing Prep Technician Certificate
 - Auto Collision Repair Technician Certificate
 - and 29 associated courses (see Appendix for details)

RESOLVED THAT Education Council approved and recommends the Board of Governors approve:

- Revised C.3.10 Educational Affiliations policy and procedures

RESOLVED THAT Education Council recommends the Board of Governors approve:

- New Nail Technology Certificate credential
- New Automotive Collision and Refinishing Foundation Certificate and Automotive Collision and Refinishing Foundation Certificate (E-pprentice) credentials

Dated: November 10, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
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APPENDIX

Programs and courses to be deactivated:

Program	Effective Date	Deactivation Date
Auto Collision Repair Technician Certificate (High School Cohort)	January 2019	July 2021
Auto Refinishing Prep Technician Certificate	January 2019	August 2021
Auto Collision Repair Technician Certificate	January 2019	September 2021
Course	Effective Date	Deactivation Date
ACAP 1001 Auto Collision Repair Technician Apprentice Level 1	January 2019	January 2021
ARAP 1001 Auto Refinishing Prep Technician Apprentice	January 2019	March 2021
ACRT 1110 Occupational Skills and Safety 1	January 2019	August 2021
ACRT 1111 Tools and Equipment 1	January 2019	August 2021
ACRT 1114 Sheet Metal Repair 1	January 2019	August 2021
ACRT 1115 Plastics and Composites 1	January 2019	August 2021
ACRT 1116 Surface Preparation 1	January 2019	August 2021
ACRT 1117 Construction and Components 1	January 2019	August 2021
ACRT 1118 Automotive Detailing 1	-	August 2021
ACRT 1120 Welding, Heating and Cutting Steel 1	January 2019	August 2021
ACRT 1121 Automotive Detailing	January 2019	August 2021
ACRT 1205 Transition to Industry	January 2019	August 2021
ACRT 1210 Occupational Skills and Safety 2	January 2019	August 2021
ACRT 1214 Sheet Metal Repair 2	January 2019	August 2021
ACRT 1215 Plastics and Composites 2	January 2019	August 2021
ACRT 1216 Surface Preparation 2	January 2019	August 2021
ACRT 1217 Construction and Components 2	January 2019	August 2021
ACRT 1224 Sheet Metal Repair 2	January 2019	August 2021
ACRT 1226 Surface Preparation 2	January 2019	August 2021
ACRT 1227 Construction & Components 2	January 2019	August 2021
ACRT 1230 Welding, Heating and Cutting Steel 2	January 2019	August 2021
ACRT 1240 Welding, Heating and Cutting Steel 2	January 2019	August 2021
ACRT 1290 Industry Work Experience	January 2019	August 2021
ARPT 1140 Occupational Skills and Safety	January 2019	August 2021
ARPT 1153 Shop Experience	January 2019	August 2021
ARPT 1160 Surface Preparation	January 2019	August 2021
ARPT 1170 Refinishing Tools and Equipment	January 2019	August 2021
ARPT 1180 Technical Information and Documentation	January 2019	August 2021
ARPT 1181 Workplace Planning and Scheduling	January 2019	August 2021
ARPT 1190 Using Materials and Equipment	January 2019	August 2021
ARPT 1195 Vehicle Components and Pre-Delivery	January 2019	August 2021



**VANCOUVER COMMUNITY COLLEGE
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December 8, 2020**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on December 8, 2020.

RESOLVED THAT Education Council approved:

- Five (5) new DHH English Foundations courses:
 - DHHE 0600 English Foundations - Bridge
 - DHHE 0601 English Foundations 1
 - DHHE 0602 English Foundations 2
 - DHHE 0603 English Foundations 3
 - DHHE 0604 English Foundations 4
- Nine (9) new Automotive Apprenticeship/E-apprentice courses:
 - ACRP 1102 Automotive Collision & Refinish Common Core Apprenticeship Lvl 1 (E-apprentice)
 - ACAP 2002 Auto Body and Collision Technician Apprenticeship Level 2
 - ACAP 2003 Auto Body and Collision Technician Apprenticeship Level 2 (E-apprentice)
 - ACAP 3002 Auto Body and Collision Technician Apprenticeship Level 3
 - ACAP 3003 Auto Body and Collision Technician Apprenticeship Level 3 (E-apprentice)
 - ACAP 4002 Auto Body and Collision Technician Apprenticeship Level 4
 - ACAP 4003 Auto Body and Collision Technician Apprenticeship Level 4 (E-apprentice)
 - APAP 2002 Automotive Refinishing Technician Apprenticeship Level 2
 - APAP 2003 Automotive Refinishing Technician Apprenticeship Level 2 (E-apprentice)
- Revisions to the Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma program to include a new mechanical specialty and 32 new courses:
 - DRFT 1256 Plumbing Systems for Buildings
 - DRFT 1257 Electrical Systems for Buildings
 - DRFT 1258 Utility Data and Setting-Up Projects
 - DRFT 1259 HVAC Systems for Buildings
 - DRFT 1260 Fire Suppression and Sprinkler Systems for Buildings
 - DRFT 1261 Process Flow Diagrams and Tank/Pump Box Fabrication
 - DRFT 1262 Pipe Components: Pipe, Fittings, Valves, Supports and Pumps
 - DRFT 1263 Piping and Instrumentation Diagrams & Specifications
 - DRFT 1264 Plant and Equipment Layout
 - DRFT 1265 Process and Utility Piping Layout
 - DRFT 1266 Piping Fabrication Isometrics
 - DRFT 1332 Professional Preparation
 - DRFT 1362 BIM Basic for Mechanical



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- DRFT 1363 BIM Project for MEP
- DRFT 1364 MEP for Pipe Fabrication
- DRFT 1365 Piping BIM Project & Specification Setup
- DRFT 1366 3D BIM Pipe, Structure, and Equipment Modeling
- DRFT 1367 3D BIM Creating Orthographics, Isometrics, and Bills of Material
- DRFT 1394 Industrial Building Modeling
- DRFT 1395 Mechanical Equipment Modeling and Layout
- DRFT 1396 Piping Systems Modeling and Layout
- DRFT 2256 Diploma Plumbing Systems for Buildings
- DRFT 2257 Diploma Electrical Systems for Buildings
- DRFT 2258 Diploma Utility Data and Setting-Up Projects
- DRFT 2259 Diploma HVAC Systems for Buildings
- DRFT 2260 Diploma Fire Suppression and Sprinkler Systems for Buildings
- DRFT 2261 Diploma Process Flow Diagrams and Tank/Pump Box Fabrication
- DRFT 2262 Diploma Pipe Components: Pipe, Fittings, Valves, Supports and Pumps
- DRFT 2263 Diploma Piping and Instrumentation Diagrams & Specifications
- DRFT 2264 Diploma Plant and Equipment Layout
- DRFT 2265 Diploma Process and Utility Piping Layout
- DRFT 2266 Diploma Piping Fabrication Isometrics
- Curriculum Committee as the approval body for course and program deactivations within Courseleaf CIM, except for those programs and courses that are within the process of suspension and/or discontinuance as governed by Policy C.3.3 Suspension and/or Discontinuance of Programs

Dated: December 8, 2020

APPROVED BY

Elle Ting, Chair
VCC Education Council