



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**January 8, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on January 8, 2019.

**RESOLVED THAT** Education Council approved:

- revisions to the Heavy Mechanical Technology Diploma (International Cohort) program

Dated: January 8, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**February 20, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College ("VCC"), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on February 20, 2019.

**RESOLVED THAT** Education Council approved:

- revisions to the admission requirements for the Business & Project Management Post-Degree Diploma program
- revisions to the Culinary Arts Diploma program and new courses: CULI 1526 Cook Chill Production Kitchen 2 and CULI 1528 Short Order Café 2
- revisions to the Practical Nursing Diploma and Access to Practical Nursing Diploma programs
- revisions to NETT 2107 Active Directory

Dated: February 20, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**March 12, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on March 12, 2019.

**RESOLVED THAT** Education Council approved:

- course outline for existing course ENSK 0826 Writing Skills 11 added to CourseLeaf, including revisions to course learning outcomes and assessment plan
- new course: ACED 0700 Career Planning 12, including the option for online delivery
- revisions to MATH 1020 Precalculus to support an online option, including changes to the evaluation plan
- new Transportation Trades Sampler Short Certificate program curriculum, including ten (10) new course outlines
- updates to the Appeals Oversight Committee Terms of Reference
- response and action plan to the Quality Assurance Process Audit Recommendations

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- new Transportation Trades Sampler Short Certificate credential
- revisions to D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: March 12, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**April 2, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College ("VCC"), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 2, 2019.

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- 2019-2024 Academic Plan
- 2019-2020 Enrolment Plan

Dated: April 2, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**April 9, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 9, 2019.

**RESOLVED THAT** Education Council approved:

- course outline for existing course WRSK 0802 Writing Skills 11 for Health Sciences
- updates to the First-year University Transfer Computing Science and Software Systems Certificate program content guide, to reflect updates to the agreement between VCC and SFU regarding assured pathways to SFU
- curriculum for the new Gladue Report Writing Certificate and Short Certificate program, including the program content guide and six (6) new course outlines:
  - GLDU 1201 Professionalism in Gladue Report Writing
  - GLDU 1203 Impacts of Colonization Past and Present
  - GLDU 1205 Indigenous People and the Canadian Judicial System
  - GLDU 1207 Capturing the Sacred Story
  - GLDU 1209 Gladue Report Writing
  - GLDU 1211 Gladue Report Capstone
- updates to the Education Policy Committee Terms of Reference, including changes to the membership and quorum

**RESOLVED THAT** Education Council rescinded:

- motion approved at the March 12, 2019 meeting recommending the Board of Governors approve D.1.4 Curriculum/Educational/Institutional Materials Created within the College, in order for the policy to be posted for community feedback

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- new Gladue Report Writing Certificate and Short Certificate credential

Dated: April 9, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY  
COLLEGE EDUCATION COUNCIL  
CERTIFIED RESOLUTION**

**May 14, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on May 14, 2019.

**RESOLVED THAT** Education Council approved:

- deactivation of the following seven (7) courses, which are no longer taught:
  - MATH 0855 Trades Math 11
  - MTSK 0987 Mathematics Skills 12 Part 1
  - SCIE 0757 Science Skills 10
  - SCIE 0861 General Science 11 Part 1
  - SCIE 0867 Science Skills 11 Part 1
  - SCIE 0871 General Science 11 Part 2
  - SCIE 0877 Science Skills 11 Part 2
- revisions to the following four (4) courses based on articulation committee requests, including updates to course learning outcomes:
  - ACED 0707 Job Search Techniques
  - ACED 0709 Education and Career Exploration
  - ACED 0710 Work Experience
  - ACED 0711 Communications
- program content guide for the new Train the Trainer Short Certificate program
- revisions to the Professional Cook 1 Plus Certificate and Culinary Arts Diploma program content guides, removing the TB test and immunizations from the admission requirements
- formation and Terms of Reference of a Provisional Approval of New Programs Ad Hoc Committee
- revisions to the Quality Assurance Committee (previously Program Review and Renewal Committee) Terms of Reference, including a name change and updates to membership
- Quality Assurance Committee 2019-2022 Action Plan

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- new Train the Trainer Short Certificate credential
- revisions to D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: May 14, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
June 11, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on June 11, 2019.

**RESOLVED THAT** Education Council approved:

- revisions to the Canadian Business Management Post-Degree Diploma program, including
  - changes to course scheduling
  - revisions to course outlines for MGMT 2019 Preparation for the Canadian Workplace 2 and MGMT 2020 Workplace Practicum
  - new course: MGMT 1019 Preparation for the Canadian Workplace 1
- updates to the Access to Practical Nursing Diploma admission requirements, including the option for Internationally Educated Nurses (IENs) to apply
- updates to the course outline of NURS 3264 Nursing Clinical Practice 6: Care of the Acutely Ill Adult, including revisions to the evaluation plan
- new course: SIGN 1110 Advanced ASL
- revisions to the Professional Cook 2 Advanced Certificate program, removing the TB test and immunizations from the admission requirements
- revisions to the Computer Systems Technology Diploma program, including updates to thirty (30) course outlines and three (3) new courses:
  - CSTP 1108 Applied Mathematics
  - CSTP 1305 Algorithm Analysis and Data Structure
  - CSTP 2305 iOS Mobile Application Programming
- deactivation of seven (7) courses as part of the revisions to the Computer Systems Technology Diploma program:
  - CSTP 1102 Data Communications and Networking 1
  - CSTP 1107 Workplace Communication
  - CSTP 2103 IT Development Project 1
  - CSTP 2105 IT Development Project Management 1
  - CSTP 2203 Enterprise Server Administration
  - CSTP 2206 Advanced Mobile Application Programming
  - CSTP 2207 IT Development Project Management 2
- curriculum for the new Electronics Repair Technology Diploma program, including nineteen (19) new course outlines, under the provisional approval process
- revised C.1.4 Assignment of Credits to Courses policy and procedures



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
June 11, 2019**

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- 2020/21 Academic Schedule
- new Electronics Repair Technology Diploma credential

Dated: June 11, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council





**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
September 10, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on September 10, 2019.

**RESOLVED THAT** Education Council approved:

- reversal of approval of LPN Perioperative Program Advance Certificate program content guide and deactivation of three (3) courses:
  - NURS 1130 Introduction to Perioperative Theory
  - NURS 1131 LPN Perioperative Techniques
  - NURS 1132 LPN Perioperative Preceptorship
- course deactivation: HOSP 4260 Strategic Planning
- new courses:
  - BIOL 2106 Invertebrate Zoology
  - BIOL 2204 Plant Biology
  - BIOL 2216 Comparative Vertebrate Zoology
  - CMTS 2225 Data Structures and Programming
  - CMTS 2276 Introduction to Software Engineering
  - CMPT 2295 Introduction to Computer Architecture
  - ELSK 0346 Improve Your Pronunciation Beginner Focus A
  - ELSK 0347 Improve Your Pronunciation Beginner Focus B
  - ELSK 0446 Improve Your Grammar Beginner Focus A
  - ELSK 0447 Improve Your Grammar Beginner Focus B
- revisions to the Fashion Merchandising Certificate program content guide and eight (8) course outlines, including changes to credits, course topics, learning outcomes, and evaluation
- revisions to the Makeup Artistry Certificate program content guide and eight (8) course outlines, including changes to hours, credits, course topics, learning outcomes, and evaluation
- revisions to the Music Diploma program content guide and 41 course outlines for Preparatory Music and Music Diploma classes, including changes to the minimum credits for a full-time course load and to instruction time
- 2020 Education Council Meeting Schedule



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
September 10, 2019**

**RESOLVED THAT** Education Council recommends the Board of Governors approve:

- revised A.1.2 Student Appeal to Board of Governors policy and procedures

Dated: September 10, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
October 8, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on October 8, 2019.

**RESOLVED THAT** Education Council approved:

- new courses:
  - HAIR 0900 Access to Spa
  - HAIR 0901 Access to Salon
- revisions to the Esthetics & Spa Therapy Certificate program content guide, including restructuring of the program into three (3) new courses:
  - ESTH 1101 Esthetics & Spa Therapy 1
  - ESTH 1201 Esthetics & Spa Therapy 2
  - ESTH 1301 Esthetics & Spa Therapy 3
- program content guides for the new Administrative Professional 1 and Administrative Professional 2 Certificate programs, including 17 new course outlines
- omnibus motion to standardize PLAR (prior learning assessment and recognition) wording for programs with no PLAR

**RESOLVED THAT** Education Council recommends the Board of Governors approve:

- new Administrative Professional 1 and Administrative Professional 2 Certificate credentials

Dated: October 8, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
November 12, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on November 12, 2019.

**RESOLVED THAT** Education Council approved:

- Updates to the First-year University Transfer Computing Science and Software Systems Certificate program course list
- Updates to the First-year University Transfer Environmental Studies Certificate program course list
- Revisions to the Jewellery Art and Design Diploma program, including 16 revised course outlines and 4 new courses:
  - JADE 1105 Design Resources 1
  - JADE 1206 Design Resources 2
  - JADE 2105 Design Resources 3
  - JADE 2205 Design Resources 4
- Deactivation of six (6) courses as part of the update to the Jewellery Art and Design Diploma program:
  - JADE 1104 History of Art 1
  - JADE 1204 History of Art 2
  - JADE 2104 History of Art 3
  - JADE 2107 Guided Studies 1
  - JADE 2204 History of Art 4
  - JADE 2207 Guided Studies 2
- Use of percentage ranges in the evaluation plans on course outlines
- Changing the name of the “Goal” section of program content guides (PCGs) to “Program Purpose”
- Changing the name of the Quality Assurance Committee to “Education Quality Committee”



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
November 12, 2019**

**RESOLVED THAT** Education Council recommends the Board of Governors approve:

- Revised C.3.2 Program Review and Renewal policy and procedures
- Revised D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: November 12, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE  
EDUCATION COUNCIL  
CERTIFIED RESOLUTION  
December 10, 2019**

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on December 10, 2019.

**RESOLVED THAT** Education Council approved:

- program content guide for the new Administrative Professional Certificate (International) program
- program content guide for the new Early Childhood Care and Education Diploma (International Cohort) program, including one (1) new course:
  - ECCE 1011 Introduction to Early Childhood Care and Education Studies
- updates to the program content guide for the Early Childhood Care and Education Diploma program, including a change to the program name and removal of the physician’s report from the admission requirements based on new licensing regulations
- update to the Early Childhood Care and Education Certificate program admission requirements, removing the physician’s report based on new licensing regulations
- posting D.4.3 Student Code of Conduct (Non-Educational Matters) policy and procedures for community feedback

**RESOLVED THAT** Education Council recommends the Board of Governors approve:

- new Administrative Professional Certificate (International) credential
- new Early Childhood Care and Education Diploma (International Cohort) credential

Dated: December 10, 2019

A handwritten signature in black ink, appearing to read "Elle Ting".

Elle Ting, Chair  
VCC Education Council