



VANCOUVER COMMUNITY COLLEGE
BOARD OF GOVERNORS PUBLIC MEETING MINUTES

February 9, 2022

5:30 p.m. Room 5025, Broadway Campus

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair) (Zoom)
Jeffrey Yu (Chair, FAC)
Mahin Rashid (Chair, Governance)
Karen Brooke
Ladan Sahraei
Nadia Belokopitov
Paul Yeung
Rene-John Nicolas
Seung Oh
Shobha Rajagopalan
Sue Hammell (Zoom)

Staff Resources

David Wells VP, Academic & Applied Research
Ian Humphreys VP, Admin & International Development
Kate Dickerson VP, People Services
Jane Shin VP, Students & Community Development
Elmer Wansink AVP, IT & CIO
Clayton Munro AVP, Student & Enrolment Services
Tannis Morgan AVP, Academic Innovation
Jamie Choi ED, Finance & CFO
Karen Wilson ED, Marketing & Communications
Surinder Aulakh Director, Safety, Security & Risk
Deborah Lucas Executive Assistant, Board of Governors
Lisz Keallen Interpreter
Joy Allan Interpreter

Ex-Officio

Ajay Patel President & CEO
Natasha Mandryk Chair, Education Council

Guests

Taryn Thomson President, VCCFA
Chris Joyce President, CUPE Local 4627
Sydney Sullivan Executive Director, SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5:39 p.m. The land acknowledgement was presented by board member, R. Nicolas. The opening remarks were presented by the Chair:
 - Welcome everyone back after the winter break and proudly highlighted the Feb 8, 2022, announcement that that VCC is recognized as one of BC's Top Employers for a second consecutive year.
 - Natasha Mandryk, elected Education Council Chair for a one (1) year term, was introduced and sworn in.
 - Congratulated students who received Awards at the virtual ceremony on Dec 3. Students are recognized for academic excellence and leadership in the classroom or in their community. Happy to have presented a message on behalf of the Board and see so much support from their family, friends, and instructors. Thank the VCC Foundation Board & generous donors for supporting student scholarships & bursaries at VCC.

- VCC’s Strategic Innovation Plan was publicly launched on VCC.ca in December. Encouraged everyone to visit the site which serves as a guide to how we shape our campuses, programs & partnerships to meet needs of B.C. students, industry and enhance the communities where our campuses are situated.
- On Jan 21, Provincial Health Officer (PHO) Dr. Bonnie Henry issued a letter to all post-secondary institution presidents in B.C. The letter outlines how colleges like VCC are successfully returning to on-campus operations & continue to be safe places to work and learn. She thanked everyone for their resilience and dedication to resuming on campus operations.

A. Patels Remarks:

- Acknowledge the honour at being recognized as Top Employer. Recognizing staff and faculty for their dedication to creating an inclusive space for working and learning. With the Campus Master Plan VCC is looking to the future; to continue meeting the needs of our employees, students, and community. People Services, Elaine Pedersen, was thanked for her work on the award submission.
- Town Hall – Feb 9 – Over 200 employees attended. Guest Vancouver Coastal Health representative Dr. Mark Lysyshyn to answer medical-related questions about COVID-19 and the Omicron variant.
- Expressed appreciation for the record breaking \$47,623.34 donations to the VCC Foundation’s #GivingTuesday campaign between Nov 30 and Dec 31. With matching funds from the VCC Foundation, \$95,246.69 has been added towards awards and bursaries for deserving VCC students.
- VCC is very proud of its alumni and on Jan 31, the 2021 Outstanding Alumni Award winners were announced. VCC has many amazing alumni who leave VCC and make significant contributions to their industries and our community. For their unique stories of success, inspiration, and dedication, he referenced the News and Events in the meeting materials and expressed congratulations to the recipients.
- S. Aulakh provided an Emergency Operations Committee (EOC) update. The College is considered a low-risk environment. The EOC has met, and smaller working groups established to complete reviews of safety plans and other documents, following Provincial Health Office and Ministry orders. VCC continues to be in a good position.

2. APPROVAL OF AGENDA AND CONSENT AGENDA.

MOTION: THAT the VCC Board of Governors approve the Feb 9, 2022, agenda, and approve/acknowledge receipt of the following items on the consent agenda:

1. Minutes: Nov 24, 2021, Public Board Meeting
2. Board Correspondence
3. News & Events
4. VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from Nov 24, 2021, Board of Governors Public Meeting.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627: Presented by Chief Shop Steward, D. Bates

- For the minutes, this report is recorded under its agenda item. At the meeting it was presented later in the meeting, due to unforeseen delay by D. Bates.
- CUPE members have made ten \$1,000 bursary donations.

- With respect to Heavy Duty Mechanical (HMT) at Annacis Island Campus, CUPE have appreciated working closely with management to minimize the impact on their members.

4.2 Vancouver Community College Faculty Association (VCCFA): Presented by President, T. Thomson

- The VCCFA Report was received by the Board in the Consent Agenda. T. Thomson also highlighted a letter to VCCFA from Don Davies (MP, Kingsway), acknowledging their continued advocacy, and his support, for public funding to support the delivery cost of ABE and EAL types of programming.
- J. Hartman referred to VCCFA report's comments regarding the Heavy Mechanical Trades at Annacis Island Campus. As a public record, it requires a response. While the Board does not engage in operations, it does provide governance oversight. On this matter, the board has received updates from Management, and have been informed of a high level of consideration for the needs of the employees, and compliance with the Collective Agreements and the Labour Code. The Board are confident that staff and students have been treated fairly.

4.3 Student Union of Vancouver Community College (SUVCC): Presented by SUVCC Exec. Director, S. Sullivan

- The SUVCC will continue to advocate for lower tuition fees for international students.

5. EDUCATION COUNCIL (EdCo)

5.1 Education Council Chair's Report

- The Education Council (EdCo) Chair, N. Mandryk, highlighted the two items for information:
 - Results of Dec 2021 EdCo Elections, which resulted in N. Mandryk's election as Chair for a one (1) year term ending Dec 31, 2022.
 - Upcoming by-election to fill student vacancies on the Board and EdCo.

5.2 New Program: Applied Leadership and Business Management Certificate

- As a result of a program review, the Applied Leadership and Business Management Certificate has been streamlined to a consolidated program with various specialization options. It is geared towards individuals working full-time as new or emerging leaders in management positions, and those looking to upgrade their skills or move into more senior management positions. Program electives are available to be taken as stand-alone courses or applied towards micro-credentials.
- EdCo inquired about the lack of admission requirements. Curriculum Committee had discussed this point and agreed to not add language restricting enrolment. Access should be simple and flexible, particularly since students may decide to take only one course.
- Age requirements were removed. There is no sensitive content in this program that would necessitate a higher age than the College's general admission requirement (min. 16 years of age). It was explained that age restrictions may be deemed appropriate for some programs, e.g., aesthetics.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Applied Leadership and Business Management Certificate Program.
Moved, Seconded & CARRIED (Unanimously)

5.3 New Program: Health Care Assistant Diploma (International Cohort)

- COVID has highlighted the need for Health Care Assistants (HCA). The Program Advisory Committee (PAC) support the opportunity to recruit international students. The two (2) year post-graduate program is a good introduction to Canadian healthcare and includes info tech sciences and health and well-being of Indigenous peoples. The first cohort will launch in Jan 2023.

- VCC is in the unique position to offer a full-time HCA Diploma that will allow students to work while they are studying, and to qualify for a three-year post graduate work permit. As an entry level program, this provides VCC a competitive advantage.
- The Board supports the new program, which is incentivized by its pathway to permanent residency, but it is also an opportunity to support the health care system, which is in high demand.

6. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

6.1 Chair's Report

- Finance and Audit Committee (FAC) met on Jan 26, 2022. They reviewed the 2022/23 Operating Budget (Draft #1). The final draft will be presented on Mar 16, 2022. A recommendation will be submitted to the Board on Mar 30, 2022.
- FAC received the Financial Performance for information (Item 6.2) and considered 2 tuition matters for (Items 6.3 & 6.4).
- Next FAC meeting is Mar 16, 2022.

6.2 Financial Performance (Period End Dec 31, 2021)

- The report was distributed in advance for review. The 2021/22 Forecast (9 months actual + 3 months forecast): 2022/23 Forecast (9 months actual + 3 months forecast): VCC is projecting a deficit of \$3.92M to budget deficit of \$4.06M.
- Revenue is forecasted to be \$132.3M (\$4M above budget) and \$9.6M above prior year. The current tuition revenue forecast reflects the January enrolment for both domestic and international students.

6.3 Tuition: Applied Leadership and Business Management Certificate

- The program was described under item 5.2. FAC agreed that offering micro-credentials (Awards of Achievement) aligns with VCC's program offerings of the future.
- The Board support the delivery of programs which encourage the development of leadership skills.
- FAC had been informed that there were expensive, full-time Leadership & Management courses in the Lower Mainland; VCC's program continues to fill a gap as it's more affordable, part-time and has a variety of options. FAC approved the recommended tuition on Jan 26, 2022.

MOTION: That on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition fees of \$6,795, for the new Applied Leadership & Business Management Certificate, effective Feb 10, 2022.

Moved, Seconded & CARRIED (Unanimously)

1. 6.4 Tuition: Health Care Assistant Diploma (International Cohort)

- The program was described under item 5.3. FAC considered the international tuition recommendation for the Health Care Assistant Diploma. It is VCC's first venture into international programming for health. The costing model is robust and aligns with other VCC international program costings per credit.
- There are no public or private colleges in BC offering HCA training to international students and that provides eligibility for a three (3) year postgraduate work permit. It also creates opportunities to ladder into VCC's Nursing and BSN programs, expanding health careers for students.
- In a question related to costs it was clarified that there are recruitment agency costs for international students. Also, transparency and predictability of fees will be provided in advance.

MOTION: THAT, on recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$42,880 (\$670 per credit) for the Health Care Assistant Diploma (International Cohort), effective Feb 9, 2022.

Moved, Seconded & CARRIED (1 – Abstain: K. Brooke)

7. GOVERNANCE COMMITTEE (GC) REPORT

7.1 Chair's Report

- Governance Committee (GC) will next meet on Feb 23, 2022. As part of the policy refresh project, they will make a board recommendation on the significantly revised A.3.2 Policy Development and Management policy and procedures.
- GC will establish 2022 objectives using the new 2021 Annual Policy Report as a guide.

8. HUMAN RESOURCES COMMITTEE (HRC) REPORT

8.1 Chair's Report

- The Human Resources Committee (HRC) has been kept apprised of the status of the President's 2021 Objectives throughout the year. The year-end review has now been completed. It has been a collaborative process, and carry-over/new objectives for 2022 are to be set. In addition, in preparation for the in-depth three (3) year evaluation, processes are being identified.

9. NEW BUSINESS

- No new business.

10. NEXT MEETING & ADJOURNMENT

- The next regular Public Board of Governors meeting is on Mar 30, 2022. With no further business, the meeting adjourned at 7:07 p.m.

APPROVED AT THE MARCH 30, 2022, PUBLIC BOARD MEETING



Joey Hartman
Chair, VCC Board of Governors