



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS PUBLIC MEETING MINUTES

February 19, 2020

5:30 p.m. VCC Downtown Campus, Room 420

ATTENDANCE

Board Members

Libby Davies (Vice Chair/ Acting Board Chair)
 Joey Hartman (Chair, Board/HR Committee) **REGRETS**
 Garth Manning (Chair, Governance) **(REGRETS)**
 Mike Tourigny (Chair, Finance & Audit)
 Armor Valor Corrales
 Chloe Lau
 Erin Klis
 Mahin Rashid
 Nadia Belokopitov
 Navreet Kaur Thind **(REGRETS)**
 Rene John Nicolas
 Shobha Rajagopalan
 Seung Oh
 Sue Hammell

Ex-Officio

Ajay Patel President & CEO (Interim)
 Elle Ting Chair, Education Council

Staff Resources

Jamie Choi VP, Administration & CFO (Interim)
 Clodine Sartori Acting, VP, People & Culture (Acting)
 David Wells VP, Academic & Applied Research
 Elmer Wansink AVP, IT & Chief Information Officer
 Jane Shin AVP, Student Success
 Karen Wilson ED, Marketing & Communications
 Shirley Lew Dean, Arts & Science (Interim)
 Claire Sauv   Dean, Continuing Studies (Interim)

Guests

Taryn Thomson President, VCC Faculty Association
 Chris Joyce President, CUPE Local 4627
 Sydney Sullivan Exec. Director, Student Union of VCC

Board Secretary

Deborah Lucas

VCC recognizes and acknowledges the Musqeam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- The Chair called the meeting to order at 5:30 p.m., presented the land acknowledgement and opening remarks:
 - Congratulated E. Ting on her re-election as Chair, Education Council (EdCo) for the term Jan 1 to Dec 31, 2020).
 - Acknowledged the VCC Foundation for hosting a successful 2020 Flourish fundraising gala. Board members S. Hammell and S. Rajagopalan attended.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the VCC Board of Governors approve the February 19, 2020 agenda and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes – Nov 27, 2019 Public Board Meeting
- 2.2 Info Note: Tuition - Early Childhood Care and Education (ECCE) Diploma (International)
- 2.3 VCC News & Events
- 2.4 VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

No actions to report.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627

- No report.

4.2 Vancouver Community College Faculty Association (VCCFA)

- The VCCFA report was included in the meeting materials.
- T. Thomson noted the continued concern with potential lay-offs in the Adult Basic Education (ABE) department and highlighted additional information in the report.
- The Board will take under advisement the suggestion of additional board meeting presentations from areas of the college.

4.3 Student Union of Vancouver Community College (SUVCC)

- S. Sullivan presented the report to the Board.
- SUVCC members have been campaigning for nearly 2 decades for student grants. The SUVCC continue their campaign for upfront needs based grants and are celebrating the BC Government announcement of the introduction of the BC Access Grant, effective fall 2020. The grant is accessible to students from low to middle-income families.

5. EDUCATION COUNCIL (EdCo)

5.1 Chair's Report

- The EdCo report was included in the meeting materials. Highlights:
 - New concept paper for Teachers of English to Speakers of Other Languages (TESOL) Certificate.
 - Upcoming by-election dates. Voting period is March 11-17, 2020 (inclusive), and election results will be posted Mar 20, 2020.
 - Message of appreciation for departing member Shawna Broekhuizen for her service and engagement in the last year and a warm welcome new member Brett Griffiths to the Educational Administrator position.

5.2 Affiliation Agreement with Vancouver Film School (VR/AR Diploma)

- In accordance with Article 25 of the College and Institute Act, the Board are required to approve the proposed Affiliation Agreement between VCC and Vancouver Film School (VFS) that outlines the roles of these institutions in co-delivering a Virtual Reality (VR) and Augmented Reality (AR) Design and Development Diploma program.
- Students of this program will have access to highly technical and specialized skills, which are required in this growing tech sector.
- EdCo approved the agreement for recommendation to the Board at the Jan 14, 2020 meeting.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the Affiliation Agreement between Vancouver Community College and the Vancouver Film School for the proposed Virtual Reality (VR) and Augmented Reality (AR) Design and Development Diploma program and;

THAT, the authority to sign the Affiliation Agreement is delegated to the President & CEO and Vice President, Academic & Applied Research.

Moved, Seconded & CARRIED (Unanimously)

5.3 Virtual Reality (VR) & Augmented Reality (AR) Design and Development Diploma credential

- For this 16-month program, students start with learning foundational studies in computer science, communication and programming at VCC, students then complete their technical studies in virtual reality/augmented reality (VR/AR) over two terms at VFS, and their practica are overseen by VCC in their final term. The program is designed with the intention of attracting new talent to this field, but also offer upskilling opportunities to those already employed in this sector.
- EdCo approved the credential for recommendation to the Board at the Jan 14, 2020 meeting.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Virtual Reality (VR) and Augmented Reality (AR) Design and Development Diploma credential.

Moved, Seconded & CARRIED (Unanimously)

5.4 Early Childhood Care and Education (ECCE) Diploma (International)

- This 2-year program integrates the ECCE international cohort with the domestic. It is the same curriculum, except there is one additional course; a preparatory course that readies students for ECCE studies in the BC/Canadian context.
- There is high demand in this sector and the provincial government has invested \$1.3 billion, over 2018-2021, in the expansion of licensed childcare spaces and services in response to a shortage in BC.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Early Childhood Care and Education Diploma (International) credential.

Moved, Seconded & CARRIED (Unanimously)

5.5 Administrative Professional Certificate (International)

- This 8-month program integrates the Administrative Professional Certificate international cohort with the domestic. It removes study permit barriers; international students can only attain a study permit for programs longer than six months and a Post-Graduation Work Permit (PGWP) program after completing a program at least 8-months in duration.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Administrative Professional Certificate (International) credential.

Moved, Seconded & CARRIED (Unanimously)

6. FINANCE AND AUDIT COMMITTEE REPORT

6.1 Chair's Report

- Finance and Audit Committee (FAC) met on Dec 11, 2019 and Jan 30, 2020. In December, the Office of the Auditor General of BC presented the 2019/20 Audit Plan. It's their final year conducting the audit. The Audit Findings will be presented to the Board in May 2020.
- At the recommendation of FAC, the Board approved:
 - Award of 5-year contract for external audit services. The successful proponents are to be advised.
 - VCC to enter into an Invitation to Tender process for the replacement of Downtown plaza roof membrane.

6.2 Financial Performance (Period End Dec 31, 2019)

- Total revenue for the period is \$90.5M. (\$2.5M above budget). VCC is projecting a net surplus of \$354K at year-end.
- The trend of increased international enrolment continues, as international students are backfilling domestic programs that are experiencing low enrolment.

6.3 Tuition - Virtual Reality (VR) & Augmented Reality (AR) Design and Development Diploma

- FAC reviewed tuition for the new diploma program based on the scenario of a mixed cohort of 12 international and 12 domestic students. VCC anticipate a high number of international students, based on current enrolment for the VFS VR/AR certificate program.
- For tuition comparison purposes, there is no equivalent program locally, but it is competitive with advanced computer science/animation/gaming related programs at CapU, Langara and Douglas.

MOTION: THAT, as part of the new Virtual Reality (VR) and Augmented Reality (AR) Design and Development Diploma joint program with Vancouver Film School (VFS), the Finance and Audit Committee recommend the Board of Governors approve the following tuition:

- **\$1,008 (\$336 per credit)** - AR/VR Course CMPT 1030 (3 credits) Introduction to Game Engines
- **\$1,008 (\$336 per credit)** - AR/VR Course CMPT 1040 (3 credits) Introduction to 2D/3D Asset Creation
- **\$6,384 (\$336 per credit)** - AR/VR Course CMPT 2030 (19 credits) Industry Practicum

Moved, Seconded & CARRIED (Unanimously)

7. HUMAN RESOURCES COMMITTEE REPORT

7.1 Chair's Report

- The process for hiring a permanent college president is in progress. The Human Resources Committee are meeting as required.

8. GOVERNANCE COMMITTEE REPORT

8.1 Chair's Report

- No report. The next meeting is Mar 2, 2020.

9. PRESENTATION

The presentation "Innovation at VCC" is postponed to a future meeting.

10. OTHER BUSINESS

No new business.

11. NEXT MEETING & ADJOURNMENT

- The next Board of Governors Public Board meeting is on Mar 25, 2020.
- The meeting adjourned at 6:05 p.m.

APPROVED AT THE MARCH 25, 2020 PUBLIC BOARD MEETING



Libby Davies
Acting Board Chair (Feb 19, 2020)
VCC Board of Governors